

DELHI ELECTRICITY REGULATORY COMMISSION**NOTIFICATION**

New Delhi, the 26th May, 2003.

No.F.1(1)/DERC/Estt./2000-01/781- In exercise of powers conferred on it by Section 8 read with Section 61 (2) of the Delhi Electricity Reform Act, 2000 (Act 2 of 2001), the Delhi Electricity Regulatory Commission hereby makes the following Regulations to amend the **Delhi Electricity Regulatory Commission(Management and Development of Human Resources) Regulations, 2001**, namely :

1. Short title and commencement

- (i) These Regulations may be called the **Delhi Electricity Regulatory Commission (Management and Development of Human Resources) (First amendment) Regulations, 2003**.
- (ii) They shall come into force with effect from the date of their publication in the Official Gazette.

2. Amendment of Regulation 2 :

In the **Delhi Electricity Regulatory Commission (Management and Development of Human Resources) Regulations, 2001**, hereinafter called the Principal Regulations,

- (i) In Sub-Clause (ii) of Clause (j) of Regulation 2, for the words “B and C” words “B, C and D” shall be substituted.
- (ii) Sub-Clause (iii) of Clause (j) of Regulation 2 shall be omitted.
- (iii) In Sub-Clause (ii) of Clause (l) of Regulation 2 for the words “B & C” words “ B, C & D” shall be substituted.
- (iv) Sub-Clause (iii) of Clause (l) of Regulation 2 shall be omitted.

3. Amendment of Regulation 8 :

- (i) In Regulation 8 of the Principal Regulations, for the title “Period of Probation in case of Direct Appointment” the title “Appointments on Direct Recruitment and period of Probation” shall be substituted.
- (ii) After Sub-Clause (e) of Regulation 8, the following Sub-Clause (f) shall be inserted namely:-

“(f) The eligibility criteria for appointment on Direct Recruitment shall be as per Appendix –A. The Commission shall follow Government’s policies in the matter of grant of pension/gratuity etc. in case of direct recruits”.

4. Amendment of Regulation 14 :

For Regulation 14 of the Principal Regulations, the following shall be substituted namely:-

“14-Power of Relaxation

The Chairperson may, in public interest and for reasons to be recorded in writing, relax any provision of these regulations.”

5. Amendment of Appendix A : For Appendix-A at the end of the Principal Regulations, the following shall be substituted namely:

APPENDIX-A

DELHI ELECTRICITY REGULATORY COMMISSION

(Management and Development of Human Resources)(First Amendment) Regulations, 2003.

Sl. No.	Post & Scale of Pay	No. Of Posts	Group wise Classification	Essential Educational Qualification & Qualifying service	Desirable Qualification & experience	Constitution Of the Selection Committee	Mode of Recruitment
1	2	3	4	5	6	7	8
1	Secretary Rs. 18400-22400/-	1	Gr. A	1.Graduate degree from a recognised University 2.Officers holding analogous Posts on regular basis OR With 2 years regular service in the pay scale of Rs.16400-20000 OR equivalent OR With 3 years regular service in the pay scale of Rs.14300-18300 OR equivalent OR With 20 years of regular services in Central / State/UT Civil service out of which minimum 10 years in the pay scale of Rs. 12000-16500	Experience of working in Regulatory agency /Local Bodies will be preferred	1. Chairperson of the Commission (in chair) 2.One OR two members of the Commission 3.Subject Specialist (To be nominated by the Commission) 4.Commission Secretary (Convener)	Deputation/Direct Recruitment
2	Executive Director (Engineering) Rs. 18400-22400/-	1	Gr. A	1.Graduate Degree in Electrical/ Power Engineering OR equivalent from a recognised institution 2. Officers holding analogous Posts on regular basis OR With 2 years regular service in the pay scale of Rs.16400-20000 OR equivalent OR With 3 years regular service in the pay scale of Rs.14300-18300 OR equivalent	1. Experience in large public utilities with generation, transmission and distribution facilities 2. Experience in development of Electricity Tariffs, Commercial issues and power purchase agreements	1. Chairperson of the Commission (in chair) 2.One OR two members of the Commission 3.Subject Specialist (To be nominated by the Commission) 4.Commission Secretary (Convener)	Deputation/Direct Recruitment/ Contract

Sl. No.	Post & Scale of Pay	No. Of Posts	Group wise Classification	Essential Educational Qualification & Qualifying service	Desirable Qualification & experience	Constitution Of the Selection Committee	Mode of Recruitment
3	Executive Director (Law) Rs. 18400-22400/-	1	Gr. A	1. Law Degree from recognised University / Law school 2. Officers holding analogous Posts on regular basis OR With 2 years regular service in the pay scale of Rs.16400-20000 OR equivalent OR With 3 years regular service in the pay scale of Rs.14300-18300 OR equivalent	1. Experience of handling legal matters in senior position in Central Govt./State Govt. OR any PSU involving administrative, commercial & contract law. 2. Experience in drafting statutes and/OR legislations	1. Chairperson of the Commission (in chair) 2. One OR two members of the Commission 3. Subject Specialist (To be nominated by the Commission) 4. Commission Secretary (Convener)	Deputation/Direct Recruitment/ Contract
4	Executive Director (Tariff) Rs. 18400-22400/-	1	Gr. A	1. Post Graduate degree in Economics /MBA (Finance) from a recognised university OR 2. Graduate degree in Electrical/Power Engineering OR equivalent from a recognised institution 3. Officers holding analogous Posts on regular basis OR With 2 years regular service in the pay scale of Rs.16400-20000 OR equivalent OR With 3 years regular service in the pay scale of Rs.14300-18300 OR equivalent	1. Experience as professional economist /power engineer 2. Experience in development of Tariff in power sector utilities 3. Experience in commercial enterprises 4. Demonstrated capabilities in analytical modelling	1. Chairperson of the Commission (in chair) 2. One OR two members of the Commission 3. Subject Specialist (To be nominated by the Commission) 4. Commission Secretary (Convener)	Deputation/Direct Recruitment/ Contract
5	Executive Director (Admin) Rs. 18400-22400/-	1* read with note 1 below Appx.	Gr. A	1. Graduate degree from a recognised university 2. Officers holding analogous Posts on regular basic OR 3. With 2 years regular service in the pay scale of Rs.16400-20000 OR equivalent OR With 3 years regular service in the pay scale of Rs.14300-18300 OR equivalent OR With 20 years of regular services in Central / State Civil service out of which minimum 8 years in the pay scale of Rs. 12000-16500	1. Administrative experience in Managerial Capacity in Human Resources Development 2. Experience of working in Regulatory agency /Local Bodies 3. Experience of handling Budget, Planning , Accounting and Material management in Govt. organizations	1. Chairperson of the Commission (in chair) 2. One OR two members of the Commission 3. Subject Specialist (To be nominated by the Commission) 4. Commission Secretary (Convener)	Deputation/Direct Recruitment
6	Joint Director(Administration) Rs. 14300-18300/-	1* read with note 1 below Appx.	Gr. A	1. Graduate degree from a recognized University. 2. Officers holding analogous posts on regular basis OR With 2 years regular service in Rs. 12000- 16500/- scale OR With 5 years regular service in Rs. 10000- 15200/- scale.	1. Administrative Experience in Managerial capacity in Human Resource Management. 2. Experience of working in Regulatory agency/Local bodies. 3. Experience of handling Budget, Planning Accounting and Material Management in Govt. organizations.	1. Chairperson of the Commission (in chair) 2. Head of the concerned unit. 3. Subject Specialist to be nominated by the Commission. 4. Commission Secretary (Convener)	Deputation/Direct Recruitment/ Contract

Sl. No.	Post & Scale of Pay	No. Of Posts	Group wise Classification	Essential Educational Qualification & Qualifying service	Desirable Qualification & experience	Constitution Of the Selection Committee	Mode of Recruitment
7	Joint Director(Engineering) Rs. 14300-18300/-	1	Gr. A	1.Degree in Electrical/Mechanical Engineering OR equivalent from a recognised Institution. 2. Officers holding analogous Posts on regular basis OR With 2 years regular service in Rs. 12000-16500/- scale OR With 5 years regular service in Rs. 10000-15200/- scale.	1. Experience in large public utilities with generation, transmission and distribution facilities. 2. Experience in development of electricity Tariffs, Commercial issues and power purchase agreements. 3.Familiarity with Indian Electricity Laws.	1.Chairperson of the Commission(in chair) 2. Head of the Concerned Unit 3. Subject Specialist to be nominated by the Commission. 4.Commission Secretary (Convenor)	Deputation/Direct Recruitment/ Contract
8	Joint Director, Tariff(Engg.) Rs. 14300-18300/-	1	Gr. A	1.Degree in Electrical/Mechanical Engineering OR equivalent from a recognised Institution. 2. Experience in development of tariffs in Power Sector utilities. 3. Officers holding analogous Posts on regular basis OR With 2 years regular service in Rs. 12000-16500/- scale OR With 5 years regular service in Rs. 10000-15200/- scale.	1. Post graduate qualifications in Finance/Financial management 2. Experience as power engineer including management responsibilities in middle level position. 3.Sound Knowledge of commercial matters pertaining to Power Sector 4. Familiarity with Indian Electricity Laws.	1.Chairperson of the Commission(in chair) 2. Head of the concerned unit. 3.Subject Specialist to be nominated by the Commission. 4.Commission Secretary (Convenor)	Deputation/Direct Recruitment/ Contract
9	Joint Director(Tariff-Finance) Rs. 14300-18300/-	1	Gr. A	1.Post Graduate in Finance/Accountancy/Commerce OR CA/ICWA from a recognised University/Institution. 2.Experience in Financial Analysis of Investment decisions in Power Sector. 3.Officers holding analogous Posts on regular basis OR With 2 years regular service in Rs. 12000-16500/- scale OR With 5 years regular service in Rs. 10000- 15200/- scale.	1.Graduate degree in Engineering(Electrical/Mechanical) OR equivalent from a recognised University/Institution. 2.Knowledge and experience in the Power Sector. 3.Sound knowledge of Financial Procedures in Commercial Enterprises. 4.Experience in financial analysis of investment decisions in Commercial Enterprises/Power Sector organizations, examinations of Power Purchase agreements.	1.Chairperson of the Commission(in chair) 2. Head of the concerned Unit 3.Subject Specialist to be nominated by the Commission. 4.Commission Secretary (Convenor)	Deputation/Direct Recruitment/ Contract

Sl. No.	Post & Scale of Pay	No. Of Posts	Group wise Classification	Essential Educational Qualification & Qualifying service	Desirable Qualification & experience	Constitution Of the Selection Committee	Mode of Recruitment
10	Joint Director(Law) Rs. 14300-18300/-	1	Gr. A	1.Law Degree from a recognised University. 2.Officers holding analogous Posts on regular basis OR With 2 years regular service in Rs. 12000-16500/- scale OR With 5 years regular service in Rs. 10000- 15200/- scale.	1. Experience in regulatory laws. 2. Knowledge in the Power Sector 3.Experience in contract/administrative law. 4.Experience in handling litigations.	1.Chairperson of the Commission(in chair) 2. Head of the concerned Unit. 3.Subject Specialist to be nominated by the Commission. 4.Commission Secretary (Convener)	Deputation/Direct Recruitment / Contract
11	Assistant Secretary, Rs. 10000-15200/-	1	Gr. A	1. Graduate degree from a recognized university 2. Officer holding analogous Post on regular basis OR With 3 years regular service in the pay scale of Rs.8000-13500/- OR equivalent OR With 5 years regular service in the pay scale of Rs.7500-12000/- OR With 8 years regular service in the pay scale of Rs.6500-10500/-	Experience of working in Regulatory agency/Local Bodies will be preferred.	1.Chairperson of the Commission(in chair) 2.Head of the concerned unit 3.Subject specialist(To be nominated by the Commission. 4.Commission Secretary(Convener)	Deputation/Direct Recruitment/ Contract
12	Dy. Director(T&D) Rs. 10000-15200/-	2	Gr. A	1.Graduate Degree in Electrical/Power Engineering OR equivalent from a recognised institution 2.Officers holding analogous Posts on regular basis OR With 3 years regular service in the pay scale of Rs.8000-13500 OR With 5 years regular service in pay scale of Rs. 7500-12000 OR With 8 years regular service in pay scale of 6500-10500	1.Engineering experience in large public utilities with generation, transmission and distribution facilities 2. Direct Operational Experience in transmission and distribution 3. Should be familiar with Commercial & Economic issues /Tariff issues/analytic modelling/power purchase agreements	1. Chairperson of the Commission (in chair) 2.Head of the concerned unit 3.Subject Specialist (To be nominated by the Commission) 4.Commission Secretary (Convener)	Deputation/Direct Recruitment/ Contract
13	Dy. Director(Law) Rs. 10000-15200/-	2	Gr. A	1.Law degree from recognised university /Law school 2.Officers holding analogous Posts on regular basis OR 3.With 3 years regular service in the pay scale of Rs.8000-13500 OR With 5 years regular service in pay scale of Rs. 7500-12000 With 8 years regular service in pay scale of 6500-10500	1. Experience of handling legal matters in middle level position in Central Govt, OR State Govt. OR any PSU involving administrative, commercial & contract law. 2. Experience in drafting statutes and/OR legislations	1.Chairperson of the Commission(in chair) 2.Head of the concerned unit 3.Subject Specialist (To be nominated by the Commission) 4.Commission Secretary (Convener)	Deputation/Direct Recruitment/ Contract

Sl. No.	Post & Scale of Pay	No. Of Posts	Group wise Classification	Essential Educational Qualification & Qualifying service	Desirable Qualification & experience	Constitution Of the Selection Committee	Mode of Recruitment
14	Dy. Director (Tariff) Accts.& Fin. Analysis Rs. 10000-15200/-	1	Gr. A	1. Post Graduate degree in Accountancy OR equivalent from a recognized institution OR Qualified Chartered Accountant OR Post Graduate Degree in Finance OR Officers belonging to organized Accounts services such as, Indian Audit & Accounts Service, Indian Railway Account Service, Indian Defense Account Service, Indian Civil Account Service etc. 2. Officers holding analogous Posts on regular basis OR With 3 years regular service in the pay scale of Rs.8000-13500 OR With 5 years regular service in pay scale of Rs. 7500-12000 OR With 8 years regular service in pay scale of 6500-10500	1.Experience in professional accounting and management of Staff 2.Sound Knowledge of financial procedure in Commercial enterprises /Govt. Accounting procedures 3. Experience in financial analysis of investment decisions in commercial enterprises, examination of power purchase agreements. 4. Graduate degree in Engineering(Electrical/Mechanical/Power)/Equivalent from a recognised Institute	1. Chairperson of the Commission (in chair) 2.Head of the concerned unit 3.Subject Specialist (To be nominated by the Commission) 4.Commission Secretary (Convener)	Deputation/Direct Recruitment/ Contract
15	Dy. Director (Tariff) Econ. Rs. 10000-15200/-	1	Gr. A	1. Post Graduate degree in Economics/ MBA (Finance) OR equivalent 2. Officers holding analogous Posts on regular basis OR With 3 years regular service in the pay scale of Rs.8000-13500 OR With 5 years regular service in pay scale of Rs. 7500-12000 OR With 8 years regular service in pay scale of 6500-10500	1.Experience in Economic analysis 2.Sound Knowledge of financial procedure in Commercial enterprises /Govt. Accounting procedures 3. Experience of Analytical Modelling including spreadsheet & database skills 4. Knowledge of operational research.	1. Chairperson of the Commission (in chair) 2.Head of the concerned unit 3.Subject Specialist (To be nominated by the Commission) 4.Commission Secretary (Convener)	Deputation/Direct Recruitment/ Contract
16	Dy. Director (Tariff) Engg Rs. 10000-15200/-	1	Gr. A	1. Graduate degree in Electrical/ Power Engg. OR equivalent from a recognised Institution 2.Officers holding analogous Posts on regular basis OR With 3 years regular service in the pay scale of Rs.8000-13500 OR With 5 years regular service in pay scale of Rs. 7500-12000 OR With 8 years regular service in pay scale of 6500-10500	1.Experience as power engineer including management responsibilities in middle level position 2. Sound knowledge of commercial matters pertaining to Power sector	1. Chairperson of the Commission (in chair) 2.Head of the concerned unit 3.Subject Specialist (To be nominated by the Commission) 4.Commission Secretary (Convener)	Deputation/Direct Recruitment/ Contract

Sl. No.	Post & Scale of Pay	No. Of Posts	Group wise Classification	Essential Educational Qualification & Qualifying service	Desirable Qualification & experience	Constitution Of the Selection Committee	Mode of Recruitment
17	Dy. Director (InfoTech) Rs. 10000-15200/-	1	Gr. A	Graduate degree in Computer Science OR related Field from a recognised University 2. Officers holding analogous Posts on regular basis OR With 3 years regular service in the pay scale of Rs.8000-13500 OR With 5 years regular service in the pay scale of Rs. 7500-12000 OR With 8 years regular service in the pay scale of Rs.6500-10500	Adequate experience of handling computer systems in Govt. Department / PSU OR large private organization including managerial responsibilities.	1. Chairperson of the Commission (in chair) 2.Head of the concerned unit 3.Subject Specialist (To be nominated by the Commission) 4.Commission Secretary (Convener)	Deputation/Direct Recruitment/ Contract
18	Dy. Director (Pers.) Rs. 10000-15200/-	1	Gr. A	1. Graduate degree from a recognised university 2. Officers holding analogous Posts on regular basis OR With 3 years regular service in the pay scale of Rs.8000-13500 OR With 5 years regular service in pay scale Rs. 7500-12000 OR With 8 years regular service in pay scale of Rs. 6500-10500	1. Administrative experience in Managerial Capacity in Human Resources Development 2. Diploma in management	1. Chairperson of the Commission (in chair) 2.Head of the concerned unit 3.Subject Specialist (To be nominated by the Commission) 4.Commission Secretary (Convener)	Deputation/Direct Recruitment/ contract
19	Dy. Director Pay & A/Cs Rs. 10000-15200/-	1	Gr. A	1. Degree in commerce OR equivalent from a recognised University OR Qualified Chartered Accountant 2. Officers holding analogous Posts on regular basis OR With 3 years regular service in the pay scale of Rs.8000-13500 OR With 5 years regular service in the pay scale of Rs. 7500-12000/- OR With 8 years regular service in pay scale of Rs. 6500-10500.	1. Experience in managing Office Payrolls & Budgets in context of GOO OR GOL 2. Sound knowledge of budgeting and planning system in Govt. Departments 3. Sound knowledge of computing	1. Chairperson of the Commission (in chair) 2.Head of the concerned unit 3.Subject Specialist (To be nominated by the Commission) 4.Commission Secretary (Convener)	Deputation/Direct Recruitment/ Contract
20	Dy. Director(Consumer Assistance) Rs. 10000-15200/-	1	Gr. A	1.Graduate Degree in any discipline from a recognised University/Institution. 2.5 years experience in power sector in areas directly connected to end users. 3.Demonstrated ability in dealing with consumer problems. 4.Officers holding analogous posts on regular basis OR With 3 years regular service in Rs. 8000-13500/- scale OR With 5 years regular service in Rs. 7500-12000/- scale OR With 8 years regular service in Rs. 6500-10500/- scale	1.Direct experience in two OR more forms of media(Press, TV, Radio, Multimedia) 2.Familiarity with Electricity Laws. 3.Degree in Engineering OR Law.	1.Chairperson of the Commission(in chair) 2.Head of the concerned unit 3.Subject Specialist to be nominated by the Commission. 4.Commission Secretary (Convener)	Deputation/Direct Recruitment/Contract

Sl. No.	Post & Scale of Pay	No. Of Posts	Group wise Classification	Essential Educational Qualification & Qualifying service	Desirable Qualification & experience	Constitution Of the Selection Committee	Mode of Recruitment
21	Principal Private Secretary Rs. 10000-15200/-	1	Gr. A	1. Graduate degree from a recognised University. 2. Well versed in computerised word processing. 3. Proficient in short hand & typing. 4. Officers Holding analogous post in Central/State Govt. on regular basis OR With 3 years regular service in Rs. 8000-13500/- scale OR With 8 years regular service in Rs. 6500-10500/- scale	1. Experience of working as Personal Secretary to HoD for 5 years in Central/State Government OR any PSU/Corporation under Govt. 2. Diploma in Office Management & Secretarial Practice	1. Member of the Commission (in chair) 2. Director (Administration.) 3. Commission Secretary (Convenor)	Deputation/Direct Recruitment/ contract
22	Assistant Director (IT) Rs. 8000-13500/-	2	Gr. A	1. Engineering Graduate in Computer Science/Information Technology OR MCA from a recognized University/Institute. 2. Officers holding analogous posts on regular basis OR With 2 years regular service in post in scale of Rs. 7450-11500/- OR With 3 years regular service in post in scale of Rs. 6500-10500/-	1. Project work in RDBMS OR Web enabled projects 2. 2 years experience in Operation and Maintenance of LAN in large organization.	1. Chairperson of the Commission (in chair) 2. Head of the concerned unit 3. Subject specialist (To be nominated by the Commission. 4. Commission Secretary (Convenor)	Deputation/Direct Recruitment/ /Contract
23	Personnel Officer Rs. 6500-10500/-	1	Gr. B	1. Graduate degree from a recognised university 2. Officers holding analogous post on regular basis in Central/State Govt. OR any PSU under Central State Govt. OR With 8 yrs. regular Service in the scale of Rs. 5000-8000	1. Administrative experience in Managerial Capacity/ Drawing disbursing officer in Central/State Govt. 2. Sound knowledge of Service and accounts matter	1. Member of the Commission (in chair) 2. Head of the concerned unit 3. Subject Specialist (To be nominated by the Commission) 4. Dy. Director (Pers.) (Convenor)	Deputation/Direct Recruitment/ Contract
24	Private Secretary Rs. 6500-10500/-	1	Gr. B	1. Graduate degree from a recognised university 2. Well versed in computerised word processing 3. Proficient in short hand & typing 4. Holding analogous post on regular basis in Central/State Govt. OR With 2 years regular service in pay scale of Rs. 5500-9000 Or With 6 yrs. of regular service in the pay scale of Rs. 5000-8000 OR equivalent	1. Experience of working as Personal Assistant to HOD for 5 yrs. In Central/State Govt. OR any PSU/ Corporation under Govt. 2. Diploma in office management & secretarial Procedure	1. Member of the Commission (in Chair) 2. Commission Secretary 3. Executive Director (Administration) 4. Dy. Director (Pers.)-Convener	Deputation/Direct Recruitment/ Contract

Sl. No.	Post & Scale of Pay	No. Of Posts	Group wise Classification	Essential Educational Qualification & Qualifying service	Desirable Qualification & experience	Constitution Of the Selection Committee	Mode of Recruitment
25	Accountant Rs. 6500-10500/-	1	Gr. B	1.Commerce Graduate from a recognised university 2. 6 years regular service in Junior Accounts cadre of a Central / State Govt. OR any PSU/ Corporation under Central / State Govt. with at least 4 years experience in accounts branch	Exposure to computer operations	1. Secretary of the Commission (in chair) 2. Executive Director (Administration) 3. Dy.Director(Pers.)-Convener	Deputation/Direct Recruitment/ Contract
26	Steno cum Computer Operators Rs.5000-8000/-	7	Gr.C	1.Graduate with proficiency in typing (40 wpm), Shorthand (80 wpm), Computing (8000 kdph). 2. Diploma/Certificate in computing OR equivalent from recognised / reputed institution	1. 3 years service in a Central/State Govt.OR any PSUs of Central/State Govt. involving exposure to computer operations	1. Secretary of the Commission (in chair) 2. Executive Director (Administration) 3. Dy.Director(Pers.)-Convener	Deputation/Direct Recruitment/ Contract
27	Personal Assistant 5000-8000	9	Gr.C	1.Graduate with proficiency in typing (40 wpm), Shorthand (80 wpm), Computing (8000 kdph). 2. Diploma / Certificate in Office Management & Secretariat Procedure OR equivalent from recognised / reputed institution	1. 3years service in a Central/State Govt.OR any PSUs of Central/State Govt. involving exposure to computer operations	1. Secretary of the Commission (in chair) 2. Executive Director (Administration) 3. Dy.Director(Pers.)-Convener	Deputation/Direct Recruitment / Contract
28	Caretaker Rs. 4500-7000/-	1	Gr.C	1.Senior Secondary passed from a recognised School/Institute. 2.Official holding analogous post in Central/State Govt. or any PSU/Corporation/Autonomous Body under Central/State Govt. on regular basis Or With 2 years regular service in Rs. 4000-6000/- scale OR With 5 years regular service in Rs. 3050-4590/- scale.	1. Experience of care taking and general maintenance of office building and other equipments of general convenience etc.	1.Secretary of the Commission(in chair) 2.Executive Director (Administration) 3.Dy.Director(Pers.)-Convener	Deputation/Direct Recruitment/ Contract

Sl. No.	Post & Scale of Pay	No. Of Posts	Group wise Classification	Essential Educational Qualification & Qualifying service	Desirable Qualification & experience	Constitution Of the Selection Committee	Mode of Recruitment
29	Clerk cum Computer Operator Rs. 4000-6000/-	4	Gr.C	1. Graduate with proficiency in typing (30 wpm), Computing (6000 kdph). 2. Diploma in computing/ certificate in computing OR equivalent from recognised / reputed institution	2 years service in a Central/State Govt. OR any PSU/ Corporation under Central / State Govt.	1. Secretary of the Commission (in chair) 2. Executive Director (Administration) 3. Dy. Director(Pers.)-Convener	Deputation/Direct Recruitment/Contract
30	Cashier Rs. 4000-6000/-	1	Gr.C	1. Commerce Graduate from a recognised university 2. Holding analogous post on regular basis in Central/State/U.T. Govt. OR Officials working in pay scale of Rs. 3050-4590 with 8 yrs. regular service in grade.	Exposure to computer operations	1. Secretary of the Commission (in chair) 2. Executive Director (Administration) 3. Dy. Director(Pers.)-Convener	Deputation/Direct Recruitment
31	Receptionist 4000-6000	1	Gr.C	1. Graduate with proficiency in communicative skills 2. Diploma in Office Management & Secretarial Procedure 3. Competence in handling EPABX Systems	4 years experience in a Central/ State Govt. OR any PSU under Central/ State Govt.	1. Secretary of the Commission (in chair) 2. Executive Director (Administration) 3. Dy. Director(Pers.)-Convener	Deputation/Direct Recruitment/contract
32	Diarist-cum-Dispatcher Rs. 3050-4590/-	1	Gr.C	1. Matric passed from recognised School/Institution. 2. Official holding analogous post in Central/State Govt. or any PSU/Corporation/Autonomous body under Central/State Govt. on regular basis Or Daftary in Central/State Govt. or any PSU/ Corporation/ Autonomous body under Central/State Govt. with two years regular service.	1. Experience of diary/dispatch in any Govt. Department/ Organization or Pvt. Organization of repute.	1. Secretary of the Commission (in chair) 2. Executive Director (Administration) 3. Dy. Director(Pers.)-Convener	Deputation/Direct Recruitment/ Contract
33	Driver Rs. 3050 -4590/-	6	Gr.C	1. Matriculation OR equivalent from a recognised Board/Institute 2. Driving licence of light Motor Vehicle with two years of unblemished experience in the line. 3. Possessing driving licence for 3 years.	1. Proficient in driving and maintenance of vehicle	1. Secretary of the Commission (in chair) 2. Executive Director Administration 3. Dy. Director(Pers.)-Convener	Direct Recruitment/Contract

Sl. No.	Post & Scale of Pay	No. Of Posts	Group wise Classification	Essential Educational Qualification & Qualifying service	Desirable Qualification & experience	Constitution Of the Selection Committee	Mode of Recruitment
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Note 1 : The post of Executive Director(Admn.) shall stand abolished from the date, the present incumbent completes his/her term on deputation and the post of Joint Director (Admn.) shall become operative only on such abolition

Note 2 : In the eventuality of their being no Member in position in the Commission except for the Chairman, the provision regarding inclusion of a Member to the selection Committee shall be deemed to be inoperative. In such an eventuality, wherever the selection committee is headed by a Member, the same shall be headed by the Chairman of the Commission. The Chairman may, however, alter the composition of the Selection Committees as per exigencies of specific requirements/situations.

(Somit Dasgupta)
Secretary, Delhi Electricity Regulatory Commission