

Delhi Electricity Regulatory Commission

Viniyamak Bhawan, C-Block, Shivalik, Malviya Nagar, New Delhi-110017

“Engagement of Consultant (Engg.), Consultant (Civil), Consultant (Tariff-Engg.), Consultant (Tariff-Finance) in DERC”

1. Introduction

Delhi Electricity Regulatory Commission has felt the need of engaging Consultants in Tariff Division and Engineering Division. The spectrum of responsibilities of Delhi Electricity Regulatory Commission (DERC) has expanded significantly consequent since the enactment of the Electricity Act, 2003 (Act).

The activities presently handled by the Tariff Division involve inter-alia assisting the Commission in drafting of Orders, framing of Regulations, preparation of replies in connection with cases filed in the Appellate Tribunal for Electricity (APTEL), High Court and Supreme Court, attending hearings of external court cases, assisting the Commission in discharge of its proceedings as per the Conduct of Business Regulations etc. and defending / monitoring the cases in APTEL, High Courts and the Supreme Court where the Commission is a party.

Besides above, the need of engaging Consultants (Engg.) for in-house review of capitalization of assets by power utilities in NCT of Delhi, has been felt. The review of capitalization of assets involves activities such as physical verification of assets and verification of documents related to competitive bidding, stores, purchase orders, payments, sources of funds, computation of IDC, capitalization of employee & A&G expenses, de-capitalization etc.

Keeping in view the above, DERC invites application for engagement of following Consultants, as per provisions of DERC (Appointment of Consultant) Regulations, 2001 as amended, as mentioned hereunder: -

Sl. No.	Particulars	No. of Consultants	Division in which Consultants required
1.	Consultant (Engineering)	04	Engineering
2.	Consultant (Civil)	01	Engineering
3.	Consultant (Tariff-Engg.)	02	Tariff
4.	Consultant (Tariff-Finance)	01	Tariff

2. (i) Scope of work for Consultant (Engg.):- The scope of work to be executed / performed shall include the following: -

- Assist the Commission in preparation of Tariff Orders by providing engineering related inputs and addressing other references assigned to the Engineering Division.
- Review of DPRs submitted by DISCOMs, ensuring alignment with regulatory guidelines.
- Review the tendering process to ensure procurement compliance with competitive bidding guidelines issued by the Commission.

- d) Conduct site visits, if necessary, to assess scheme authenticity and necessity before granting in-principle approval of capital expenditure.
- e) Support the Commission in monitoring the adherence of DISCOMs to approved schemes, including cost estimation accuracy and procedural compliance.
- f) Provide technical insights for the verification of Capex proposals and capitalizations submitted by DISCOMs.
- g) Verify that the schemes have been executed in line with the approval thereof.

(ii) Civil - The scope of work to be executed / performed shall include the following:

- a. Checking of total and break-up of civil cost into different heads categories such as material cost, labour cost etc. for DPR of Schemes as per latest Delhi Schedule of Rates issued by CPWD.
- b. To verify quantity of material required for the civil work in the DPR of Capex schemes submitted by Discoms.
- c. Checking of tender procedure / documents to verify that the material has been procured as per Competitive Bidding Guidelines of the Commission in capex schemes.

(iii) Tariff-Engineering - The scope of work to be executed / performed shall include the following:

- a) Assistance in preparation of Tariff Orders, True up orders pertaining to Tariff Petitions filed by GENCOs, STU & Discoms.
- b) To assist the Commission in preparation of new Multi Year Tariff (MYT) Regulations & Business Plan Regulations (BPR).

(iv) Tariff- Finance - The scope of work to be executed / performed shall include the following:

- a) True up of loan and interest for capex, working capital and regulatory asset with respect to preparation of Tariff Orders, True up orders, pertaining to Tariff petitions filed by GENCOs, STU and Discoms.
- b) To assist the Commission in preparation of new Multi Year Tariff (MYT) Regulations & Business Plan Regulations (BPR).

3. Qualifications and Experience required for Consultants:

Name of the position and number of position	Essential Qualification	Desirable Qualification	Consolidated fee	Maximum age limit
Consultant (Engg.) (04 posts)	<p><u>Educational</u></p> <p>Degree in Electrical / Power Engineering or equivalent from a recognized Institution.</p> <p><u>Post Qualification Experience</u></p> <p>(i) Minimum experience of 5 years' in Power Sector</p>	<p>i. Post Graduate qualifications in Power / Finance Management. Experience in SAP</p> <p>ii. Experience in working in Distribution, Transmission and Generation Company</p> <p>iii. 02 years' regulatory experience in Electricity Regulatory Commission in Engineering / Tariff related work.</p>	Rs. 80,000/- p.m. (Proposed)	Maximum age 40 years.
Consultant (Civil) (01 post)	<p><u>Educational</u></p> <p>Degree in Civil Engg. from a recognized Institute.</p> <p><u>Post Qualification Experience</u></p> <p>Minimum 05 years experience in Civil Department dealing with civil contracts, costing and construction.</p>	<p>i. Post-Graduation.</p> <p>ii. Experience in Distribution, Transmission and Generation Company.</p>	Rs.80,000/- p.m. (Proposed)	40 years.
Consultant (Tariff-Engg.) (02 posts)	<p><u>Educational</u></p> <p>Bachelor Degree in Electrical / Mechanical Engineering from a recognized Institution.</p> <p><u>Post Qualification Experience</u></p> <p>Minimum 05 years' experience of Power Sector.</p>	<p>a) MBA in Finance /Power/ Energy.</p> <p>b) 02 years' experience in ERC related to Techno-Commercial Analysis, PPA, PSA, Tariff Modelling, Data Management, MIS Reporting.</p> <p>(i) Experience in matters related to Power Purchase Agreements / Trading / Renewable Energy.</p> <p>(ii) Experience in Tariff</p>	Rs.80,000/- p.m. (Proposed)	40 years.

		Determination of Distribution Licensees, Transmission Licensees and Generation Companies.		
Consultant (Tariff-Finance) (01 post)	<p><u>Educational</u></p> <p>Qualified Chartered Accountant / Cost Accountant from a reputed Institute / University.</p> <p>Engineering qualification / degree would be an added advantage.</p> <p><u>Post Qualification Experience</u></p> <p>Minimum 05 years' experience in Infrastructure / Banking / Large Audit Firms /Consulting Firms.</p> <p>Experience in analyzing Books of Accounts / Cost Audit Record of Companies.</p> <p>Experience in Funding of Projects and analyzing Loan Portfolio of Companies.</p>	i. Experience in Power Sector having understanding of the Regulatory Function and Policy framework.	Rs.80,000/- p.m. (Proposed)	40 years.

4. General terms and conditions:-

- (a) The Consultants shall regularly attend the office of the Commission during normal working hours from 9.30 AM to 6.00 PM (05 days a week).
- (b) There will be a provision of 15 days leave in a year in addition to the gazette holidays applicable in the Commission's office. Consultant shall take and obtain prior written permission from the Commission in order to take leave / temporary leave from the assignment.
- (c) In case of tour outside Delhi, the Commission will reimburse the expenses for journey undertaken for official work by the Consultant as per following entitlement: -
 - i. By Train (AC II or AC III).
- (e) The number of Consultants may increase or decrease at the time of interview / formation of panel as per requirement of the Commission.

5. Duration of contract:-

The Consultant will be engaged for a period of three years which will be extendable as per the rules / regulations of the Commission.

6. Payment Terms:-

The consultants shall be paid lump sum consolidated fee of Rs.80,000/- per month. TDS shall be deducted as per Income Tax rules. The consolidated fee shall be increased @ 10% on yearly basis.

7. Termination of contract:-

The assignment may be terminated earlier by either side by giving one month's notice or one month's fee in lieu thereof, provided in case of disciplinary action, the notice period shall not apply to DERC.

8. Submission of Undertaking:-

The candidates have to give Undertaking as mentioned below:-

The employees serving in Private Sector Organization / presently not working must submit Undertaking as per Annexure – I.

The employees serving in Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc. must submit Undertaking as per Annexure – II.

The employees who have retired / resigned from Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc. must give Undertaking as per Annexure – III.

9. General Instructions

- a) Age criteria will be determined based upon last dated of publishing of advertisement in newspapers.
- b) All candidates should have fulfilled the minimum eligibility on the date of application. Further, merely fulfilling the minimum qualifications or the eligibility criteria does not entitle a candidate to be necessarily considered or called for written examination / interview. More stringent criteria may be applied for short-listing the candidates to be called for interview.
- c) Appointment under this assignment shall be on purely contract basis for a limited period only. Such appointment shall not bestow any rights whatsoever to claim for regular appointment or continued contractual appointment in DERC.
- d) DERC reserves the right not to engage all or any of the above engagement proposals.
- e) Only shortlisted candidates will be called for an interview with the Selection Committee.
- f) Incomplete application or application submitted in a different format is liable to be summarily rejected.
- g) Canvassing in any form shall result into disqualification for engagement.

- 10.** Interested and eligible candidates may kindly send their applications in the prescribed format, duly supported with attested copies of Degree / Certificate, age proof, work experience, last pay certificate, last three months Salary Slip, IT Statements, Form-16 (for verification purpose) etc. to the Secretary, DERC, Viniyamak Bhawan, C-Block, Shivalik, Malviya Nagar, New Delhi – 110 017 by 20.10.2025.

ANNEXURE – I

**Application for Consultant (Engg.), Consultant (Civil), Consultant (Tariff-Engg.),
Consultant (Tariff-Finance) in DERC.**

UNDERTAKING

Applicable in respect of employees serving in private organization / presently not working

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for engagement of Staff Consultant vis-à-vis the qualifications or experience / pay equivalence prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no punitive action was taken against me for any misconduct during my present / previous employment in private sector organization / Govt. Organization.
5. I certify that I have never been convicted, charge sheeted or ever had a vigilance case/ punishment and major/ minor penalties imposed on me during my present / previous employment or otherwise .

Note: Please enclose copy of last relieving Order / Certificate from Private Sector.

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

PLACE:

DATE:

ANNEXURE – II

**Application for Consultant (Engg.), Consultant (Civil), Consultant (Tariff-Engg.),
Consultant (Tariff-Finance) in DERC.**

UNDERTAKING

Applicable to serving employees of Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc.

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for engagement of Staff Consultant vis-à-vis the qualifications or experience / pay equivalence prescribed for the said post.
3. I certify that no vigilance / disciplinary case is pending against me.
4. I certify that no major or minor penalty was imposed on me during the last 10 years of my service in the Ministry / Department / Organization.
5. I certify that no prosecution for criminal charge is pending against me in any court of law.

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

PLACE:

DATE:

**Application for Consultant (Engg.), Consultant (Civil), Consultant (Tariff-Engg.),
Consultant (Tariff-Finance) in DERC.**

UNDERTAKING

Applicable in respect of employees who have retired / resigned from Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc.

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for engagement of Staff Consultant vis-à-vis the qualifications or experience / pay equivalence prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no vigilance / disciplinary case was either pending or contemplated against me in the Ministry / Department / Organisation at the time of my retirement / resignation. (Please enclose a copy of PPO (if applicable) and Order notifying your discharge from service on retirement / resignation).
5. I certify that I have never been convicted, charge sheeted or ever had a vigilance case/ punishment and major/ minor penalties imposed on me during my present / previous employment or otherwise.

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

PLACE:

DATE:

BIO-DATA

APPLICATION FOR THE POST OF _____

I. GENERAL INFORMATION

01. Name Of the Candidate :

02. Date of Birth :

03. Father's Name :

04. Permanent Address :

05. Contact address :

06. Telephone No. :

Mobile No. :

Email id :

II. (a) Academic /Professional Qualifications :-

Degree	University	Institute	Field/Specialization	Year of Passing

(b) Experience :-

Details of employment, in chronological order, Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Office / Institute / Organization	Post Held	From	To	Nature of duties in brief

(c)

Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient	
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(use additional sheets if required)

Date:
Candidate

Signature of the