

Quotation for Supply of snacks items (Biscuit/ Namkeen/ cold drinks/ juices).

1. This Commission intends to purchase snacks items (Biscuit/ Namkeen/ cold drinks/ juices).
2. Accordingly, quotations are invited in sealed cover for following items:

Sl	Product	Make	Qty
(i)	Juice (Mix Fruit, Guava, Apple, Orange, Mango etc.)	Real/Tropicana	200 ML
(ii)	Cold Drinks (Coca Cola, Orange, Limca , Sprite etc.)	Coke/Pepsi/Limca/ Fanta/Mirinda/ Thumbs up	200ML
			300ML
			500ML
			2 Ltr
(iii)	Cold Drinks Can	Coke/Pepsi/Limca/ Fanta/Mirinda/ Thumbs up	200 ML
(iv)	Nimbu Pani Glass	Fresca	200ML
(v)	Packaged Water	Bislari/Kinley	1 Ltr
			500 ML
			300 ML
(vi)	Masala Chhachh	Amul /Nova/ Mother Dairy	200 ML
(vii)	Namkeen Bhujia, Moong Dal, Nut Crackers, Pea nuts ,Diet, Fatafat Bhel ,	Haldiram / Bikano	40-42 gm
(viii)	Potato Chips	Lays/Bingo	25-30 gm
(ix)	Corn Pufs	Kurkure	47 gm
(x)	Biscuit	Britannia/Parle-G/ Hide & Seek/ Crack Jack/ Bourbon	80- 90 gm
(xi)	Cup Noodles	Maggie/Top Ramen	70 gm

3. The format for providing financial bid, to be given on the letter head of your firm is enclosed at **Annexure 'A'**.
4. The bidder has to provide general information about the firm in the format given at **Annexure 'B'**
5. The detailed terms and conditions is enclosed at **Annexure 'C'**.
6. The last date and time of receipt of quotation is **12.06.2017 at 1500 Hrs.**
7. Quotations received after stipulated date and time will not be considered under any circumstances. The quotations received by the stipulated date and time will be opened by the Purchase & Works Committee at **12.06.2017** on same day i.e. **1530 Hrs.**

(Nalini Dubey)
Personnel Officer

(In the letter head of firm)

QUOTATION FOR SUPPLY OF SNACKS

To

The Secretary
DERC, New Delhi

Sir,

1. I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.

2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish applicable EMD as per para 7 of Annexure 'C' for obtaining the Supply Order.

3. I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or has been banned / blacklisted / suspended business dealings neither by any Government Department, nor any criminal case registered against them / the firm. I/We further undertake to report to Secretary DERC, New Delhi immediately if any such action is taken in future against the firm / Proprietor / Partners / Directors during the currency of the Contract with you.

4. **Financial Bid** - for Supply of snacks our lowest rates inclusive of all taxes are as follows:-

SI	Product	Make	Qty	Rate	Approx Qty per week	Amount
(i)	Juice (Mix Fruit, Guava, Apple, Orange, Mango etc.)	Real/Tropicana	200 ML		30	
(ii)	Cold Drinks (Coca Cola, Orange, Limca , Sprite etc.)	Coke/Pepsi/Limca/ Fanta/Mirinda/ Thumbs up	200ML		10	
			300ML		10	
			500ML		10	
			2 Ltr		05	
(iii)	Cold Drinks Can	Coke/Pepsi/Limca/ Fanta/Mirinda/ Thumbs up	200 ML		20	
(iv)	Nimbu Pani Glass	Fresca	200ML		30	
(v)	Packaged Water	Bislari/Kinley	1 Ltr		10	
			500 ML		20	
			300 ML		50	
(vi)	Masala Chhachh	Amul /Nova/ Mother Dairy	200 ML		100	
(vii)	Namkeen Bhujia, Moong Dal, Nut Creakers, Peanuts ,Diet, Fatafat Bhel ,	Haldiram/ Bikano	42 gm		30	
(viii)	Potato Chips,	Lays/ Bingo	25-30		10	
(ix)	Corn Puffs	Kurkure	47 gm			
(x)	Biscuit	Britannia/ Parle-G/ Hide & Seek/ Crack Jack/ Bourbon	80-90 gm		10	
(xi)	Cup Noodles	Maggie/Top Ramen	70 gm		10	
Total						

5. The rates quoted at para 4 above shall remain valid for 60 days w.e.f. today.

(Signature of Bidder)

Name
DesignationNew Delhi:
Date:

General Information

1.	Full name of the Supplying Agency	
2.	Complete Address	
3.	Name of Proprietor / Partners / Directors	
4.	Contact Number.	Office : Residence
5.	Registration Number. (attach proof)	
6.	PAN Number (attach copy of PAN Card)	
7.	Service Tax Number	
8.	Bank Account Details	

: Declaration:

I/We hereby declare the I/We have read & understood all the terms & conditions mentioned in the Tender inviting letter and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above is true.

(Signature of Bidder)

Name:

Quotation for Supply of Eatables

1. **Description of Work.** Supply of eatables.
2. **Manner of depositing the Bids.** The bidder has to submit complete proposal in the form annexed as Annexure 'A'. No change in the amount of bid shall be permitted after submission of the bids. All the documents shall be duly signed and stamped by authorized person of supplier. Sealed Bids should be either dropped in the Tender Box placed at Commission's Reception or sent by registered post at the address of Commission so as to reach on **12.06.2017** by **1500 Hrs**. Late tenders will not be considered. No responsibility will be taken for postal delay or non-delivery/non-receipt of Bid documents. Unsealed bids sent by FAX or e-mail, will not be considered.
2. **Time and date for opening of Bids.** The bids will be opened on **12.06.2017 at 1530 Hrs**. If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer. The Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. Rates and important commercial/technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. This event will not be postponed due to non-presence of your representative.
3. **Rejection of Bids.** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction, unsigned bids shall be summarily rejected and may lead to forfeiture of EMD. Conditional tenders will be rejected.
4. **Validity of Bids.** The prices quoted in the Bids should remain valid for **60 days** from the last date of submission of the Bids.
5. **Earnest Money Deposit.** Bidders are required to submit Earnest Money Deposit (EMD) for amount of **Rs. 3,500/-** along with their bids. The EMD may be submitted in the form of an Account Payee Demand Draft in favour of The Secretary, Delhi Electricity Regulatory Commission payable at New Delhi from any of the public sector banks. EMD of the unsuccessful bidders will be returned to them at the earliest latest on or before the 30th day after the award of the contract. The Bid Security of the successful bidder would be returned, without any interest whatsoever, after the issue of supply order. Quotation without earnest money will be rejected as non participative. However, firms registered with NSIC/MSME are exempted from submission of EMD.
6. **Bid quotation amount, Taxes and Duties.** Price shall be inclusive of cost of product, all statutory taxes, duties, levies and all cartage charges. Bid price shall be firm and final. No escalation whatsoever shall be payable. The bidder/supplier will be entirely responsible for all taxes and levies payable by him to the respective authorities.
7. **Performance Bank Guarantee.** The successful bidder has to deposit **Rs. 10,000/-** towards performance guarantee in the form of Bank Guarantee issued by a nationalized bank within a week from the date of work order with a validity of 15 Months from the date of issue of work order.
8. **Terms of Delivery.**
 - (a) Items shall be supplied against demand by authorized by DERC staff as per requirement and consumption of the product.
 - (b) DERC reserve right to place the order of any quantity for any item out of items at Annexure 'A'. Ordered quantity at Annexure 'A' may vary as per the seasonal demand.
 - (c) After the rates approved by DERC, The firm shall supply ordered quantity as soon as possible or within two days of receipt of demand either written or over phone.

(d) Perishable items such as Masala Chach shall be supplied on every day basis as per requirement. Expired items shall not be accepted and shall be replaced by the vendor immediately at his own expense.

(e) All eatables shall have a shelf life of atleast three months before the expiry date.

9. **Validity of Contract.** Contract for supply of eatables shall be valid for one year which may be extended for one year subjected to satisfactory performance and mutually agreed rate, terms & conditions.

10. **Payment terms.**

(a) No advance payment shall be made. Invoice shall be raised in favor of The Secretary, Delhi Electricity Regulatory Commission.

(b) Payment shall be made on monthly basis after production of valid Invoice with a copy of delivery challan duly signed by authorized personnel of DERC.

(c) Payment will be released through NEFT/RTGS in the account of the firm.

11. **Termination of Contract.** The Commission shall have the right to terminate this Contract in part or in full in any of the following cases :-

(a) The supply is delayed for more than 03 days after the scheduled date..

(b) The bidder is declared bankrupt or becomes insolvent.

(c) For any other reasons which is in the opinion of Commission warrants cancellation of contract award.

12. The sealed proposal should be submitted to the following address:-

The Secretary,
Delhi Electricity Regulatory commission
Viniyamak Bhawan, C-Block, Shivalik
Malviya Nagar, New Delhi-110017

13. DERC Reserve the right to accept or reject any/all proposal without assigning any reason or incurring any liability whatsoever.

(Nalini Dubey)
Personnel Officer