

Sub: Quotation for Supply, installation, testing and commissioning of 08 quantity Split Air conditioners.

Dear Sir/Madam,

1. This Commission intends to procure 08 Split Air conditioners of 1.5 tonnage capacity either with 5 Star Rating **or** with Inverter technology.
2. Accordingly, quotations are invited in sealed cover for Supply, installation, testing and commissioning of 08 Split Air conditioners in DERC Building as per following specifications :-

SI No	Description	QTY
(a)	1.5 Ton Split Air Conditioner (BEE Rating 5-star) with Rotary Compressor with Min room Air Flow (Cub. M/H)-700, EER(W/W)-2.9 to 3.09 Or	08
(b)	1.5 Ton Inverter technology Split Air Conditioner with Rotary Compressor with Min room Air Flow (Cub. M/H)-700, EER(W/W)-2.9 to 3.09	08

3. The format for providing financial bid, to be given in the letter head of your firm is enclosed at **Annexure 'A'**. The bidder may give quotation for either or both types of Split ACs.
4. The bidder has to provide general information about the firm in the format given at **Annexure 'B'**
5. The detailed terms and conditions is enclosed at **Annexure 'C'**.
6. The last date and time of receipt of quotation is 20.04.2015 at 4:00 PM.
7. Quotations received after stipulated date and time will not be considered under any circumstances. The quotations received by the stipulated date and time will be opened by the Purchase & Works Committee at 4.30 p.m. on same day i.e. 20.04 2015.

(Nalini Dubey)
Personnel Officer

(In the letter head of firm)

QUOTATION FOR SUPPLY, INSTALLATION , TESTING AND COMMISSIONING OF SPLIT AIR CONDITIONERS

To

The Secretary
DERC, New Delhi

Sir,

1. I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.
2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish applicable EMD as per para 7 of Annexure 'C' for obtaining the Supply Order.
3. I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or has been banned / blacklisted / suspended business dealings neither by any Government Department, nor any criminal case registered against them / the firm. I/We further undertake to report to Secretary DERC, New Delhi immediately if any such action is taken in future against the firm / Proprietor / Partners / Directors during the currency of the Contract with you.
4. **Financial Bid** - for Supply, Installation, testing and commissioning of Split air conditioners at DERC building, our lowest rates are as given below:-

SI	Description	QTY	Rate per Unit	Total price (inclusive of all taxes)
(a)	1.5 Ton Split Air Conditioner (BEE Rating 5-star) with Rotary Compressor and R22 Refrigerant including installation, testing and commissioning	08		
(b)	1.5 Ton Inverter technology Split Air Conditioner with Rotary Compressor and R22 Refrigerant including installation, testing and commissioning	08		

5. The rates quoted at para 4 above are valid for 60 days w.e.f. today.

(Signature of Bidder)

Name

Designation

New Delhi,

Date :

General Information

1.	Full name of the Supplying Agency	
2.	Complete Address	
3.	Name of Proprietor / Partners / Directors	
4.	Contact Number.	Office : Residence
5.	Commercial Registration Number. (attach proof)	
6.	PAN Number (attach copy of PAN Card)	
7.	Service Tax Number	
8.	Bank Account Details	

: Declaration:

I/We hereby declare the I/We have read & understood all the terms & conditions mentioned in the Tender inviting letter and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above are true.

(Signature of Bidder)

Name:

Terms and conditions of Supply, Installation, testing and commissioning of Split Air Conditioners at Delhi Electricity Regulatory Commission Building

1. **Description of Work.** Supply, Installation, testing and commissioning of 08 Split air conditioners of 1.5 tonnage capacity either with 5 Star Rating **or** with Inverter technology at DERC building at Viniyamak Bhawan, C-Block, Shivalik, Malviya Nagar, New Delhi-110017.
2. **Manner of depositing the Bids.** The bidder has to submit complete proposal in the form annexed as Annexure 'A', details of make and model of the split air conditioners with compliance to technical specifications placed at Annexure 'A'. All the documents shall be duly signed and stamped by authorized person of supplier. Sealed Bids should be either dropped in the Tender Box placed at Commission's Reception or sent by registered post at the address of Commission so as to reach by **20.04.2015 at 04:00PM**. Late tenders will not be considered. No responsibility will be taken for postal delay or non-delivery/non-receipt of Bid documents. Bids sent by FAX or e-mail will not be considered.
3. **Specifications.** The Split Air Conditioners offered by the bidder shall strictly conform to the technical specifications as per annexure 'A'.
4. **Time and date for opening of Bids.** The bids will be opened on **20.04.2015 at 04:30PM**. If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer. The Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. Rates and important commercial/technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. This event will not be postponed due to non-presence of your representative.
5. **Rejection of Bids.** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction, unsigned bids shall be summarily rejected and may lead to forfeiture of EMD. Conditional tenders will be rejected.
6. **Validity of Bids.** The prices quoted in the Bids should remain valid for **60 days** from the last date of submission of the Bids.
7. **Earnest Money Deposit.** Bidders are required to submit Earnest Money Deposit (EMD) for amount of **Rs. 10,000/-** along with their bids. The EMD may be submitted in the form of an Account Payee Demand Draft in favour of The Secretary, Delhi Electricity Regulatory Commission payable at New Delhi from any of the public sector banks. EMD of the unsuccessful bidders will be returned to them at the earliest latest on or before the 30th day after the award of the contract. The Bid Security of the successful bidder would be returned, without any interest whatsoever, after the successful supply, installation, testing and commissioning of the Split Air Conditioners. Quotation without earnest money will be rejected as non participative.
8. **Taxes and Duties.** Price shall be inclusive of all statutory taxes, duties, levies and charges up to supply, installation and commissioning. Bid price shall be firm and final. No escalation whatsoever shall be payable. The bidder/supplier will be entirely responsible for all taxes and levies payable by him to the respective authorities.

9. **Terms of Delivery and Installation.**

(a) The successful bidder will have to supply the items as per the list tabulated at annexure 'A' within 07 days from the date of conclusion of the contract or signing of supply order unless the period is extended by mutual agreement.

(b) The items should be supplied in good working condition without any damages visible/non visible. Damaged items will be replaced by the contractor immediately with new item in good condition at his own expenses.

(c) The One year Warranty/Guarantee shall commence from the date of commissioning and handing over of the complete installation of the air conditioners.

10. **Warranty/Guarantee.** The period of Warranty/Guarantee of the product shall be clearly specified for compressor and other parts of the unit separately.

11. **Liquidated Damages.** The supply and installation of the items shall be completed within the time schedule as given at para 9(a) to be reckoned from the date of supply order/ award letter failing which the contractor shall be liable to pay liquidated damages as compensation for an amount equal to 0.25 % or such smaller amount as the commission may decide on the said bid price of the whole work for every day's delay but not exceeding 5% on the total value of the order..

12. **Payment terms.**

(a) No advance payment will be made.

(b) 100% payment will be released through cheque in the name of successful bidder after supply ,installation, testing and successful commissioning of the items.

(c) Payment shall be made for the actual quantity of items supplied.

13. **Termination of Contract.** The Commission shall have the right to terminate this Contract in part or in full in any of the following cases :-

(a) The delivery of the items is delayed for causes not attributable to natural calamity for more than 15 days after the scheduled date of supply.

(b) The bidder is declared bankrupt or becomes insolvent.

(c) For any other reasons which is in the opinion of Commission warrants cancellation of contract award.

14. The sealed proposal should be submitted to the following address:-

The Secretary,
Delhi Electricity Regulatory commission
Viniyamak Bhawan, C-Block, Shivalik
Malviya Nagar, New Delhi-110017

15. DERC Reserve the right to accept or reject any/all proposal without assigning any reason or incurring any liability whatsoever.

(Nalini Dubey)
Personnel Officer