

# **Delhi Electricity Regulatory Commission**

Viniyamak Bhawan, C-Block, Shivalik, Malviya Nagar, New Delhi -110017

No. F.1(120)/DERC/Estt./2004-05/6327

Date: 29-11-2004

## **ORDER**

### **Sub: Delegation of Financial Powers.**

In supersession of all previous orders on the subject matter, the competent authority is pleased to appoint Sh. Somit Dasgupta, Secretary as Head of Department and Sh. Rajiv Vadehra, DD (Pers.) as Head of Office in respect of Delhi Electricity Regulatory Commission with immediate effect. Further, under the provision of clause 4 of the DERC (Delegation of Financial Powers) Regulation 2001, the revised delegation of Financial Powers to Head of Department and Head of Office of Delhi Electricity Regulatory Commission will be as per Delegation of Financial Powers Regulations, 2004 enclosed herewith.

Any item of expenditure not appearing in the revised delegation of Financial Powers will be dealt with as per Govt. guidelines issued from time to time on the subject matter.

Sd/-  
(S.K. Anand)  
Dy. Director (P&A)

**Delhi Electricity Regulatory Commission**  
**Delegation of Financial Powers Regulations, 2004**

S.No.	Item of Expenditure	Monetary limit upto which expenditure can be incurred				Remarks
		Powers of the Chairman	Powers of Head of Department	Powers of Head of Office		
(1)	(2)	(3)	(4)	(5)	(6)	
<b>1. Contingent Expenditure</b>						
(a)	Unspecified Recurring items (other than the items specified below)	Full Powers	Rs.5000/- p.a.	Rs.2000/- p.a.		
(b)	Unspecified Non-recurring items (Items which are not specified below)	Full Powers	Rs.40,000/- p.a. in each case	Rs.6,000/- p.a.		
<b>2. Motor Vehicles</b>						
(a)	Purchase	Nil	Nil	Nil		
(b)	Replacement	Nil	Nil	Nil		
(c)	Maintenance upkeep and repairs	Full Powers	Full Powers	Rs.15000/- p.a. per vehicle		
(d)	Condemnation of vehicles	Full Powers	Full Powers	Nil	Subject to fulfilment of prescribed norms by the Govt.	
(e)	POL of vehicles	Full Powers	Upto 10% increase in sanctioned limit per vehicle	Full Powers upto litres within sanctioned limit of each vehicle		
<b>3. Conveyance</b>						
(a)	Conveyance Hire	Full Powers	Rs.15,000/-P.M.	Nil		
(b)	Reimbursement of Conveyance charges	Full Powers	Rs.500/- p.m.	Rs.500/- p.m.		
(c)	Grant of conveyance allowance to physically handicapped	Full Powers	Full Powers	Nil	Subject to the observance of the conditions as laid down by the Govt.	
<b>4. Bicycle</b>						
(a)	Purchase	Full Powers	Full Powers	Full Powers		
(b)	Replacement	Full Powers	Full Powers	Full Powers		
(c)	Repairs	Full Powers	Full Powers	Rs.100/- p.a. per bicycle		
<b>5. Fixture and Furniture</b>						
(a)	Purchase	Full Powers	Full Powers	Rs.15,000/- p.a.		
(b)	Repairs	Full Powers	Full Powers	Rs. 5,000/- p.a.		
<b>6. Tent and Camp Furniture</b>						
(a)	Initial purchases	Full Powers	Nil	Nil		
(b)	Replacement	Full Powers	Full Powers	Nil		
(c)	Repairs	Full Powers	Full Powers	Nil		
(d)	Hiring of Tents	Full Powers	Upto Rs. 20,000/- on each occasion	Nil		
(e)	Hiring of furniture, electric fans heaters, coolers	Full Powers	Full Powers	Rs.2500/- p.a.		
(f)	Purchase of desert cooler and room cooler (except air conditioner)	Full Powers	Full Powers	Rs. 500/- for hire of cooler.		
<b>7. Purchase of Land &amp; Buildings</b>						
		Nil	Nil	Nil		
<b>8. Municipal rates and taxes</b>						
		Full Powers	Full Powers	Full Powers		
<b>9. Electric, Gas and Water charges</b>						
		Full Powers	Full Powers	Full Powers		

<b>10. Rent</b>					
<b>(i) Office accommodation</b>					
(a)	Where the accommodation is entirely utilized for the office	Full Powers	Full Powers	Nil	
(b)	Where the accommodation is used partly as office and partly as residence	Full Powers	Full Powers	Nil	
<b>(ii) For residential and other purposes</b>		Full Powers	Full Powers upto sanctioned limit of leased accommodation	Full Powers upto sanctioned limit of leased accommodation	
<b>11. Legal charges</b>					
(a)	Hiring of legal consultants including Barristers, Advocates, Pleaders, arbitrators and umpires.	Full Powers	Full Powers	Nil	
(b)	Other legal charges	Full Powers	<b>a) Law suits or prosecution cases:</b> Full Powers in case of authorities vested with powers to sanction the institution of suit or prosecution otherwise Rs.5,000/- in each case. <b>b) Arbitration cases:</b> Full Powers in case of authorities vested with powers to refer cases to arbitration otherwise Rs.10,000/- in each case.	Nil  Nil	
(c)	Reimbursement of legal expenses incurred by Commission employees in cases relating to discharge of their official duties	Full Powers	Full Powers	Nil	These powers shall be exercised subject to such orders as may be issued from time to time.
<b>12. Payment of Consultancy charges</b>		Full Powers	Upto Rs. 1,00,000/- in each case	Nil	The appointments shall be made in accordance with relevant regulations framed by DERC
<b>13. Petty Works and Repairs</b>					
(a)	Execution of petty works and special repairs to office buildings, including sanitary fittings, water supply and electric installations in such buildings and repairs to such installations	Full Powers	Rs.50,000/- p.a.	Rs.10,000/- p.a.	Subject to the norms prescribed by the Govt.
(b)	Repairs and alterations to hired and requisitioned buildings.	Full Powers	Rs.25,000/- p.a. non recurring and Rs.5,000/-p.a. recurring	Nil	
<b>14. Postal Expenses</b>		Full Powers	Full Powers	Full Powers for payment at approved rates	
<b>15. Printing &amp; binding/Publications</b>					
(a)	Printing and binding	Full Powers	Rs.50,000/- p.a.	Rs.10000/- p.a.	
(b)	Publications	Full Powers	Full power	Rs.2000/- p.a.	
<b>16. Payment of Publicity charges</b>		Full Powers	Full Powers	Nil	All advertisements to be released at the rates approved by DAVP
<b>17. Repairs of machinery &amp; equipment</b>					

(a)	Repairs to and removal of machinery (where the expenditure is not of a capital nature)	Full Powers	Full Powers	Nil	
(b)	Repairs of machinery and equipment	Full Powers	Full Powers	Rs.5,000/- p.a.	
<b>18. Office Equipments and Computers</b>					
(a)	Purchase of all office equipments including typewriters, electronic typewriters, intercom equipments, calculators, electronic Dictaphones, photocopies, franking machines, filing and indexing systems, Projector, Digital Camera, addressographs etc.	Full Powers	Full Powers	Nil	
(b)	Computers (including personal Computers) Computers' accessories	Full Powers	Rs.2.5 Lakh in a financial year	Nil	This does not include purchase of laptops, printers & computer furnitures.
(c)	Hire and maintenance of Computers of all kinds	Full Powers	Full Powers	Nil	
<b>19. Purchase of Stationery</b>					
(a)	Purchase of stationery stores mentioned in the list under Appendix 9 to Compilation of the General Financial Rules, 1963	Full Powers	As per GFR	Nil	
(b)	Local purchase of petty stationery stores including rubber stamps and official seals	Full Powers	Rs.3,00,000 p.a.	Rs.10000/- p.a.	
<b>20. Telephone &amp; Internet charges</b>					
(a)	Sanction of residential telephones/internet connections with separate telephones line in case of officers drawing salary in the scale equivalent to that of Dy.Secy. in the Govt. of India or above.	Full Powers including powers to sanction excess calls relating to official duties.	Full Powers	Full Power subject to prescribed Limit	The reimbursement of call charges will be limited to 1000 calls p.m plus telephone rental.
(b)	Internet connection	Full Powers	Full Powers	-do-	The reimbursement of Internet charges will be limited to 1000 calls p.m plus telephone rental.  Reimbursement of telephone calls & internet charges will be restricted to 2000 calls p.m. to entitled officers who have been provided with telephone & internet connection.  Telephone connection should be in the name of employee or his/her spouse
(c)	Sanction of residential telephones/internet connections with separate telephones line in case of officers drawing salary in the scale below to that of Dy.Secy. in the Govt. of India	Full Powers	Nil	Nil	
(d)	Reimbursement to Non-entitled officials.	Full Powers	Full powers including powers to sanction excess calls for official duties not exceeding 10% of prescribed limit	Full Powers subject to prescribed limit.	Reimbursement will be restricted to 600 calls p.m. plus telephone rental.
(e)	Cellular Phone Purchase	Full Powers	Nil	Nil	Chairman can decide one or two officers for

					making them entitled
(f)	Reimbursement of Cellular Phone bills	Full Powers	Rs.1500/- p.m. per entitled officer.	Rs.1500/- p.m. per entitled officer.	
<b>21. Miscellaneous charges</b>					
(a)	Miscellaneous Expenditure	Full Powers	Recurring Rs.500/- on each individual item. Non-recurring Rs.5,000/- on each individual; item.	Nil	
(b)	Expenditure on refreshment served to guesting official meetings	Full Powers	Upto Rs.10,000/- p.a.	Nil	Subject to availability of budget
(c)	For dinner, lunch, reception	Full Powers	Rs.3000/- per occasion.	Nil	
<b>22. Travel Expenses</b>					
(a)	Domestic Travel Expenses	Full Powers	Full Powers subject to approval of tour programme by the Chairman	Full Powers subject to approval of tour programme by the Chairman	Subject to norms fixed by GOI & GoNCTD
(b)	Foreign Travel Expenses	Full Powers	Full Powers subject to approval of tour programme by the Chairman	Nil	Subject to norms fixed by GOI & GoNCTD
<b>23. LTC</b>		Full Powers	Full Powers	Full Powers	Subject to instructions issued by GOI and GoNCTD from time to time
<b>24. Payment of remuneration to subject specialist/officer invited for conducting interview for selection of DERC personnel</b>		Full Powers	Full Powers	Nil	
<b>25. Payment of remuneration to Guest speakers/medical experts/other experts engaged for the welfare of personnel</b>		Full Powers	Full Powers	Nil	
<b>26. Payment of registration fee for seminars / conferences</b>		Full Powers	Full Powers	Nil	
<b>27. Sanction of casual labour for Departmental work connected with Horticulture</b>		Full Powers	Full Powers	Nil	
<b>28. Powers under the fundamental Rules Supplementary Rules (FRSR)/General Financial Rules</b>		Full Powers	Can exercise powers to the extent under SR 2(10)	Nil	
<b>29. Staff paid from contingencies</b>		Full Powers	Full Powers	Nil	
<b>30. Advance drawal of money for meeting contingent expenditure where advance drawal is inevitable</b>		Full Powers	Full Powers	Nil	
<b>31. Acceptance of Honorarium</b>					
(a)	To sanction the undertaking of work for which fee/honorarium is offered and accepted thereof	Full Powers	Honorarium Rs.1000/- in each case. Fee Rs.3000/- subject to provision of S.R.12.	Nil	
(b)	Acceptance of Honorarium	Full Powers	Rs.1,000/-	Nil	
<b>32. Sanction of Honorarium</b>		Full Powers	Nil	Nil	Upto Rs.5000/- to a particular officer in a financial year.

<b>33. <u>Overtime Allowance</u></b>		Full Powers	Full Powers upto prescribed hours of OTA	Full Powers upto prescribed hours of OTA	
<b>34. <u>Supply of uniform badges and other articles of clothing etc., and washing allowance</u></b>		Full Powers	Full powers	Full Powers subject to the prescribed scales	
<b>35. <u>Leave Salary &amp; Pension Contribution</u></b>		Full Powers	Full Powers	Full Powers	
<b>36. <u>Reimbursement of Medical Expenses</u></b>		Full Powers including powers to grant relaxation from provisions of regulations framed by the Commission in deserving cases	Full Powers as per DERC (MA) Regulations for cases covered under Regulations	Full powers for outdoor treatment as per DERC (MA) Regulations	Case to be submitted to next higher authority were medical reimbursement claim is being disallowed
<b>37. <u>Sanction of Advances</u></b>					
(a)	House Building Advance	Full Powers	Full Powers	Nil	Sanction of these advances and any other advance specified by the Govt. subject to the observance of the conditions as laid down by Govt.
(b)	Motor Vehicle Advance	Full Powers	Full Powers	Nil	
(c)	Scooter / Motor cycle/cycle Advance	Full Powers	Full Powers	Nil	
(d)	Computer Advance	Full Powers	Full Powers	Nil	
(e)	Festival Advance	Full Powers	Full Powers	Full Powers	
(f)	Fan Advance	Full Powers	Full Powers	Full Powers	
<b>38. <u>Grant of special pay</u></b>		Full Powers	Full Powers	Nil	
<b>39. <u>Opening of Bank Account in National Bank</u></b>		Full Powers	Full Powers	Nil	
<b>40. <u>Expenditure/Reimbursement of Newspaper bills and magazines/periodicals</u></b>		Full Powers	Full Powers	Full Powers subject to prescribed limit for reimbursement	